



18 September 2018

Dear Sir/Madam

A meeting of the Leisure and Environment Committee will be held on Wednesday, 26 September 2018 in the New Council Chamber, Town Hall, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors: J S Briggs
S J Carr
E Cubley
R H Darby
S Easom (Chair)

H G Khaled MBE
L A Lally
P J Owen
M E Plackett (Vice-Chair)
R S Robinson

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies and notification of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 4

The Committee is asked to confirm as a correct record the minutes of the meeting held on 13 June 2018.

4. CLEAN AND GREEN REPORT PAGES 5 - 16

To inform members of the proposed 'Clean and Green' initiative and to seek approval for funding of the identified activities.
5. PERFORMANCE MANAGEMENT - REVIEW OF BUSINESS PLAN PROGRESS - LIBERTY LEISURE LIMITED PAGES 17 - 24

To report progress against outcome targets identified in the Liberty Leisure Business Plan.
6. PERFORMANCE MANAGEMENT - REVIEW OF BUSINESS PLAN PROGRESS - ENVIRONMENT PAGES 25 - 30

To report progress against outcome targets identified in the Environment Business Plan, linked to Corporate Plan priorities and objectives, and to provide an update as to the latest key performance indicators for the Environment.
7. BOWLING GREENS PAGES 31 - 32

To advise members of the impact the very hot and dry summer has had on the Borough Councils bowling greens.
8. PRIDE IN PARKS - PLAY AREA AND PARKS / OPEN SPACE IMPROVEMENTS PAGES 33 - 36

To update members on the proposal to improve Parks and Open Spaces.
9. ST PATRICKS CHURCHYARD, NUTHALL PAGES 37 - 38

To update members on proposes relating to the progress on the transfer of maintenance responsibilities at St Patricks Churchyard, Nuthall.
10. TREE PLANTING PAGES 39 - 42

To update members on the latest proposals relating to tree planting in the Borough.

11. HALL PARK, EASTWOOD - ACCESS IMPROVEMENTS PAGES 43 - 44

To seek approval for a Section 106 Parks and Open Spaces contribution from a developer to be used to fund improvements to the footpaths, steps and car park at Hall Park, Eastwood.

12. WORK PROGRAMME PAGES 45 - 46

To consider items for inclusion in the Work Programme for future meetings.

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LEISURE AND ENVIRONMENT COMMITTEE

13 JUNE 2018

Present: Councillor S Easom, Chair

Councillors: J S Briggs
M Brown (substitute)
S J Carr
E Cubley
D A Elliott
L A Lally
J M Owen (Substitute)
P J Owen
J C Patrick (substitute)
C H Rice

Apologies for absence were received from Councillors M J Crow, H G Khaled MBE and L Lally.

1. MINUTES

The minutes of the meeting held on 28 March 2018 were confirmed and signed.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. ST HELEN'S CHURCH GATES – REPAIR AND REFURBISHMENT

The Committee considered the works required to repair and refurbish the main entrance gates at St Helen's Church, Stapleford. The churchyard at St Helen's was classed as a closed churchyard and the grounds together with the boundary are maintained by the Council under Section 215 of the Local Government Act. It was noted that the work required would cost £15,000.

RECOMMENDED to the Finance and Resources Committee that £15,000 be allocated within the 2018/19 capital programme for the works to repair and refurbish the gates at St Helen's Church, Stapleford to be funded from capital contingencies.

4. PERFORMANCE MANAGEMENT – REVIEW OF BUSINESS PLAN PROGRESS - LIBERTY LEISURE

The Committee was informed of the progress against outcome targets identified in the Liberty Leisure Limited Business Plan that provides continuity of projects and performance from the existing Council run Leisure and Cultural Services through to the formation of Liberty Leisure Limited. It was noted that there had been a mark decrease in heritage centre attendance due the closure of the D H Lawrence Visitor Centre.

5. PERFORMANCE MANAGEMENT – REVIEW OF BUSINESS PLAN PROGRESS – ENVIRONMENT

The Committee was informed of the progress against outcome targets identified in the Environment Business Plan, linked to Corporate Plan priorities and objectives, and an update as to the latest key performance indicators for the Environment.

6. COMMUNITY EVENTS PROGRAMME 2018

The Committee reviewed the Community Events Programme 2018. The Liberty Leisure Limited Business Plan, agreed with the Council, reduced the Events Team budget by £20,000. The budget for 2018-19 events programme is £137,000 including, insurance, all staffing costs and incomes. The planned programme was a mix of free and paid for events that take place at venues throughout the borough.

7. CHRISTMAS DECORATIONS OPTIONS

The Committee noted the options for Christmas decorations across the borough. The Council currently provides Christmas decorations in the four main town centres, and also a small number in Toton. The Christmas lights are erected and taken down by a private contractor as part of a three year tender which ended in 2017.

RECOMMENDED that the Council waive financial regulations in relation to a one year final extension to the current installation contract.

8. SINGLE USE PLASTIC ACTION PLAN

The Committee noted the Single Use Plastic Action Plan. The government had undertaken an open consultation exercise on ways to reduce the use of single use plastic. Broxtowe Borough Council alongside other Nottinghamshire district councils have submitted a collaborative response to the consultation. Following the outcome of the government consultation, together with the results of an internal audit, a commitment would be made by the Council to be free of single use plastic across its operations where

possible.

RESOLVED that the implementation of the Single Use Plastic Action Plan be approved.

9. WORK PROGRAMME

The Committee considered the work programme. The Committee requested that reports on Pride in the Park, Fly Tipping, Get Active Programme and Street Scene be add to the work programme.

RESOLVED that the Work Programme, as amended, be approved.

Chair _____

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CLEAN AND GREEN

1. Purpose of report

To inform members of the proposed ‘Clean and Green’ initiative and to seek approval for funding of the identified activities.

2. Background

A key priority for the Council, and as identified in the Corporate Plan 2016-2020, is to ensure that the environment in Broxtowe is protected and enhanced for future generations. The Council aims to achieve this by:

- Reducing litter and fly tipping to make Broxtowe cleaner
- Maintaining and improving the green infrastructure of Broxtowe
- Increasing recycling, composting and reducing residual waste

The creation of a new ‘Clean and Green’ initiative will complement the ‘Pride In Parks’ project. ‘Clean and Green’ will demonstrate the Council’s commitment to improving aspects of the Environment for all residents of the borough.

Additional information, as detailed below, relating to the ‘Clean and Green’ initiative is contained in the appendices:

- Appendix 1: Background information on the concept of the ‘Clean and Green’ initiative
- Appendix 2: Details of the proposed activities to support the ‘Clean and Green’ campaign
- Appendix 3: Proposed timescale for programme of works
- Appendix 4: Financial implications (both revenue and capital)

Following the approval of ‘Clean and Green’ a communication strategy will be produced.

3. Financial implications

Whilst the cost of some of the proposed activities can be met from existing budgets, additional revenue and capital funding would be required in 2018/19. Full details are set out in appendix 4.

<u>Recommendation</u>

The Committee is asked to:

- 1. APPROVE the activities to be undertaken as part of the ‘Clean and Report’ initiative.**
- 2. RECOMMEND to the Finance and Resources Committee that revenue and capital funding be provided for these activities in 2018/19 as set out in appendix 4.**

Background papers: Nil

1. What is the concept 'Clean and Green'

The terms 'clean' and 'green' can be interpreted in many different ways. To give the initiative direction and scope the overarching concept of 'Clean and Green' is to:

- Achieve the Council's Priorities for the Environment
- Sustaining and growing the 'Clean and Green' brand is a key requirement of the initiative. Therefore where future projects meet the scope of the initiative these will be promoted under the 'Clean and Green' brand.

2. Monitoring of 'Clean and Green'

A report will be prepared and submitted to Committee each year to inform members of the activities delivered under the 'Clean and Green' initiative.

1. **Litter picking of the A610** – Linked to the Corporate Priority of reducing litter.

Nottinghamshire County Council is responsible for maintaining the infrastructure of the A610. The Borough Council, as the Litter Authority, is responsible for the cleansing of the road.

The current practice entails the A610 being litter picked twice a year, May and September. This operation is carried out in conjunction with grass cutting. In order to undertake the operation prior notification and approval for lane closures must be granted by Nottinghamshire County Council.

Most litter complaints that are received relate to the section of road around the M1 junction. This section is prone to high volumes of queuing traffic, particularly in peak hours, resulting in:

- Increased levels of litter being deposited
- Litter being more noticeable by drivers and/or passengers

It is proposed under the 'Clean and Green' initiative to undertake an additional litter pick of the A610 from the first layby between the M1 Island and Nuthall Island (Eastwood bound) to the first bridge crossing over the A610 (Eastwood bound). This would be undertaken around February/March 2019, dependent upon approval from Nottinghamshire County Council, and would address the build-up of litter in the hotspot area.

Based on current expenditures the cost of an additional litter pick would be as follows:

Staff and Transport Cost	£2,450
Traffic management	£3,000
Total:	£5,450

Highways England are responsible for the operation and stewardship of the motorways and major trunk roads in England. The A52 is classed as a trunk road. The responsibility for cleanliness of the road remains with the Borough Council as the Litter Authority.

The current practice is to work in conjunction with Amey, who are the acting agent for Highways England, with cleansing duties being undertaken when they undertake their grass cutting schedule. The urban stretch which runs from Sherwin Island to Priory Island is litter picked 8 times throughout the year. Working in this manner promotes 'partnership working' as well as saving the Council money in terms of traffic management costs.

The Council does not formally monitor the business as usual complaints received in relation to litter on the A52. However officers who deal with the cleansing activities only recall receiving a small number of recent complaints

regarding litter on the A52. Therefore based on the current frequency and the number of business as usual complaints received it is viewed that no additional litter picking of the A52 is required.

In order to ensure a more robust complaint monitoring system is in place, in future those employees engaged in handling litter complaints will be required to keep a record of the number of business as usual complaints received relating to the A52. This information can then be used to ascertain whether funding is needed as part of the 'Clean and Green' initiative for any additional work on A52 in the longer term.

Contact will be also made with Amey to ascertain what other planned maintenance works are scheduled for the A52 during the next year and whether litter picking could be carried out as part of the planned road closure. The road can then be inspected prior to these works and consideration given as to whether additional litter picking is necessary.

Any further revenue implications as a result of additional litter picking activities will be reported back to Committee in due course.

2. **Weed Killing** - Linked to the Corporate Priority of making Broxtowe cleaner.

Controlling weed growth on the public highway is the responsibility of Nottinghamshire County Council. The County Council have appointed Broxtowe Borough Council to undertake this function on their behalf for which the Council receive a payment. To meet the contract specification two borough wide weed killing applications are applied per annum. The applications are generally undertaken in May and September with town centres also receiving an intermediary applications around July. The exact timing of the operation is weather dependant as the application cannot, for example, be applied in wet conditions as this will affect the effectiveness of the active ingredient contained within the product.

It is proposed that in 2019, as part of the 'Clean and Green' initiative, that inspections of high priority and difficult to reach areas are undertaken. Where it is evident that weeds are growing additional spot treatments of these areas will be undertaken. It is anticipated that this work will be carried out in July over a two week period. The cost of this activity is:

Labour, Transport, Product: **£1,900**

The cost of this initiative can be met within the existing margins so no additional funding is required.

3. **Fly tipping** - Linked to the Corporate Priority of reducing fly tipping

In 2017/18 there were 344 fly tipping incidents. The Council currently spends an estimated £16,000 per year on removing fly tipping.

Throughout the borough there are known hot spot areas where fly tipping regularly occurs. Some of the hot spots are shown below:

- New Road, Watnall
- Narrow Road, Watnall
- Bessell Lane, Stapleford
- Westby Lane, Babbington

Preventative measures, such as signage or soil bunds, have been located in hot spot areas and there has been a decrease in the overall number of fly tipping incidents throughout the borough over the past two years. However in order to continue the downward trend it is proposed to invest in mobile CCTV cameras which can be located at known hotspots around the borough.

Whilst there have been a number of successful prosecutions for 'Duty of Care' offences there have been no recent prosecutions against the perpetrators who illegally deposit waste. This is primarily due to the lack of evidence available to support a successful prosecution. The installation of CCTV cameras, and the capturing of actual footage of the fly tipping incident, will help support successful prosecutions in the future.

In progressing this initiative and to ensure legislative compliance, appropriate consultation with all relevant teams within the organisation will be undertaken and the Surveillance Commissioner's guidance in respect to the deployment of CCTV will be followed.

Research is still to be undertaken into the most appropriate CCTV cameras to purchase. However, indicative costs are in the region of **£20,000**.

Analysis of the 2017/18 fly tipping figures show that around 33% of fly tipping incidents occur on Council land. Under the 'Clean and Green' initiative fifteen Parks and Open Spaces have been identified where improvements to the security of the site can be made.

The improvements consist of installing metal barriers, metal lock shrouds and the use of moveable concrete stop blocks. These measures should reduce the number of fly tipping incidents and consequently the amount of money spent by the Council on removing illegal deposits of waste.

The cost for the additional site security is **£13,000**.

4. Waste Days - Linked to the Corporate Priority of reducing littering and fly tipping, increasing recycling and reducing residual waste

Residents are able to take their bulky waste items to a Household Recycling Centre. These sites are operated by Nottinghamshire County Council and there are two in the borough, these being located in Giltbrook and Beeston.

Not all households live close to a Household Recycling Centre. To assist those residents in the community who cannot easily dispose of their larger bulky items it is proposed to undertake a series of up to 6 trial 'Waste Days'.

The 'Waste Days' would entail vehicles being located at strategic locations throughout the borough on specified days. Where possible, vehicles will be parked at locations which have a high number of residents in close proximity. Residents will then bring their bulky items to the designated collection point.

The 'Waste Days' will be widely publicised in the areas where the event is being held using a number of communication methods. This includes Facebook, Twitter, group forums and poster advertisements.

An evaluation will be undertaken to determine whether it is beneficial to locate the vehicle at one location throughout the day or whether it would be prudent for the vehicle to be moved to different locations within the same locality throughout the day, with associated timeslots at each location. Investigations are being made into suitable locations which will allow the public to easily access the site.

Whilst the exact locations are to be confirmed it is proposed that the events will take place across the borough in both Council and non-Council housing areas. In order to engage with residents and make the most out of an event officers will also be in attendance to offer advice on recycling and waste minimisation issues. In addition Housing officers would also be on hand to offer support and advice in those events taking place in Housing areas.

It is proposed to undertake trial 'Waste Days' both in the week and at a weekend in order to gauge their success in resident participation. The events taking place within Housing areas will be funded by the Housing Department.

Where 'Waste Days' are to be undertaken within the working week it will be necessary to employ the use of additional resources. It is therefore more cost effective and efficient to undertake two or three 'Waste Days' in the same week.

The waste items accepted on 'Waste Days' will be items which can be collected as part of the bulky waste collection service. Residents will not be able to dispose of items, such as asbestos, which are outside the scope of this service.

Below are indicative costs relating to the provision of one 'Waste Day' event:

Staff, Transport and Communication costs: **£3,100**

It should be noted that there could be an impact on the income received through the Bulky Waste service as a result of the Waste Days. Any significant variation to the projected level of income will be reported back to Committee in due course.

5. Replacement litter bins - Linked to the Corporate Priority of reducing litter

There are approximately 1,300 litter/dog bins located around the borough. The annual budget for purchasing replacement and new bins is £22,500. A detailed review of the state and condition of the litter/dog bins has recently

been conducted. The survey showed that whilst the bins are serviceable 73 bins are showing signs of deterioration.

It is therefore proposed through the 'Clean and Green' initiative to undertake a replacement programme which will lift the quality of the street furniture throughout the borough and improve the general aesthetics of the area.

The replacement programme will commence by replacing 26 bins located in high profile areas and where there is a significant amount passing traffic or foot fall, for example, main roads, twitchells, parks and bus stops.

The cost of this replacement programme, including over the longer term, will be met within existing resources. A further report will be brought back to Committee in due course to update members on the progress made.

6. **Community Clean Teams Initiative** - Linked to the Corporate Priority of making reducing litter, reducing fly tipping, increasing recycling and composting and reducing residual waste

The cleanliness and aesthetics of an area has the ability to significantly affect the people who live and work in that area. The introduction of a 'Community Clean Teams' initiative would enable local people to make a positive difference to their neighbourhood.

The Community Clean Team initiative would be an informal scheme to support local people and organisations to make small changes in their neighbourhood. It could support work already being undertaken by a formed group, organisation or an individual.

A person or group wanting to be part of the Community Clean Teams initiative would receive a welcome pack which included:

- Details on how to organise a 'Clean and Green' event
- A draft risk assessment
- Details on how to publicise the 'Clean and Green' event
- A range of equipment used and relevant contact detail to carry out an event, for example litter pickers and information on liaison points to have the litter collected.

As part of the initiative the Council will create a web page to promote the scheme which will be used to keep residents and organisations up to date on activities that Community Clean Teams are undertaking and how their work is benefiting their neighbourhood.

The web page can be set up within existing resources. However there would be some financial implications in terms of creating the welcome pack and resources provided as part of the Community Clean Teams initiative, for example, litter pickers and branded tabards.

To support the initiative the Council intends to plan and promote up to 9 litter picks over the next six months. A number of local and already established groups have been contacted to engage their support in the Community Clean Team initiative.

The anticipated set up costs for the Community Clean Teams initiative is **£4,000**.

7. **Livery** - Linked to the Corporate Priority of reducing litter and increasing recycling

There are 17 vehicles in the refuse fleet. The vehicles within the fleet cover the whole borough throughout the working week. A number of years ago the vehicles were fitted with vehicle livery signage. The signage promoted the Council's Priorities for the Environment particularly with regards to recycling.

However since the initial signage installations a number of the original vehicles have since been refurbished or replaced with new vehicles. This has resulted in 9 vehicles now not being fitted with the livery frames and signage and 6 vehicles being fitted with out-dated signage (two vehicles have recently been fitted with new signage promoting the Council's Trade Waste service).

As part of the 'Clean and Green' initiative it is proposed that new livery on the vehicles be installed that will promote the key Priorities for the Environment and the initiatives associated with 'Clean and Green'. A number of different designs will be installed across the fleet. The designs will include:

- Promotion and advertising of the 'Clean and Green' brand
- Promotion and advertising of the Community Clean Teams Initiative
- Promotion to address fly tipping
- Promotion and support Recycling and Waste Minimisation

In addition to new livery on the refuse vehicles the Grounds Maintenance and Street Cleansing fleet will also have 'Clean and Green' logo on the vehicles. This will demonstrate the cross cutting theme of 'Clean and Green' over all service areas as well as giving the initiative maximum exposure.

The cost of new livery for the operational fleet is **£11,400**.

Town centres are a focus point within the community. Three of the town centres have Town Centre Attendants. The Town Centre Attendant role is an important role. As well as keeping the town centres clean throughout the day the role acts as a liaison point for the community and many various town centre users.

The Town Centre Attendants use barrows to assist them with their cleansing duties. These have not been replaced for a number of years. Whilst the bins are usable they are showing signs of deterioration.

Town Centre Attendants will be briefed on 'Clean and Green' and will be an ambassador for the initiative. It is proposed that 3 new green barrows are

obtained which are fully branded with the 'Clean and Green' logo. The new barrows will also have a separate compartment for collecting recyclable waste. The waste can then be collected for recycling.

The cost for the fully branded town centre barrows is **£2,800**.

Proposed Timescale for Programme of Works

Activity	Proposed timescale for activity
Waste Days	Date and areas to be determined Date and areas to be determined Date and areas to be determined Date and areas to be determined Date and areas to be determined Date and areas to be determined April 2019 Easter Half Term- areas to be determined*
Community Clean Teams	By March 2019
Litter picking of A610	February/March 2019
Replacement of litter bins	By March 2019
Purchasing and installation of CCTV cameras	By March 2019
Vehicle Livery	By March 2019
Town Centre Barrows	By March 2019
Installation of preventative infrastructure to reduce fly tipping	By March 2019
Increased targeted weed killing	July 2019. Costs met within existing margins

Funding Implications

The anticipated revenue and capital costs of the activities set out in appendix 2 are as follows:

Revenue

Activity	2018/19 £	2019/20 onwards £	Comments
1. Litter picking of A610	5,450	5,450	
2. Weed Killing	0	0	To be met from existing budgets
3. Fly Tipping	0	1,500	Annual licence cost of CCTV cameras installed
4. Waste Days	15,500	15,500	Additional funding needed if trial events successful. Cost of events in housing areas to be met by HRA
5. Replacement of Litter Bins	0	0	To be met from existing budgets
6. Community Clean Teams	4,000	4,000	
7. Livery:			Additional funding likely to be required for signage changes in future years
- Operational Fleet	11,400	0	
- Town Centre Barrows	2,800	0	
TOTAL	39,150	26,450	

The anticipated costs in 2019/20 will be considered when preparing the budget for that year

Capital

Activity	Cost (£)
3. Fly Tipping	
- Purchase and installation of CCTV Cameras	20,000
- Installation of preventive infrastructure	13,000
TOTAL	33,000

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Report of the Managing Director Liberty Leisure Limited

**PERFORMANCE MANAGEMENT – REVIEW OF BUSINESS PLAN
PROGRESS – LIBERTY LEISURE LIMITED**1. Purpose of report

To report progress against outcome targets identified in the Liberty Leisure Limited Business Plan.

2. Background

Broxtowe Borough Council's Corporate Plan 2016-2020 was approved by Cabinet on 9 February 2016. Business Plans linked to the five corporate priority areas of Housing, Business Growth, Environment, Health and Community Safety are subsequently approved by the respective Committees each year.

The Council established a Local Authority Trading Company, Liberty Leisure Limited in October 2016 to deliver an efficient leisure and culture service. The company contributes to the Council's Corporate Plan priorities and objectives relating to Health.

3. Performance management

As part of the Council's performance management framework, each Committee receives regular reports during the year which review progress against their respective Business Plans. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end.

This quarterly report is intended to provide this Committee with an overview of progress towards Corporate Plan priorities from the perspective of the Liberty Leisure Limited's Business Plan. It provides a summary of the progress made to date on key tasks and priorities for improvement in 2018/19 and the latest data relating to Key Performance Indicators (KPI). This summary is detailed in the appendix.

The first quarter of 2018/19 reports an improved position in relation to foot fall and income.

Recommendation

The Committee is asked to NOTE the progress made in achieving the Business Plan for Liberty Leisure Limited and the current Key Performance Indicators for 2018/19.

Background papers

Nil

APPENDIX

PERFORMANCE MANAGEMENT

1. Background - Corporate Plan

A Broxtowe Borough Council Corporate Plan for 2016-2020 was approved by Cabinet on 9 February 2016. It has been developed setting out the Council's priorities to achieve its vision to make "Broxtowe a great place where people enjoy living, working and spending leisure time." Over the next few years, the Council will focus on the priorities of Housing, Business Growth, Community Safety, Health and Environment.

The Council's Local Authority Trading Company, Liberty Leisure Limited is guided by the Service Agreement and its company strategies. These documents align the work of Liberty Leisure Limited with other local, regional and national plans to ensure the company's work contributes to wider objectives. These include the Council's Corporate Plan that prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned to ensure the ambitions set out in the Council's Corporate Plan are realistic and achievable.

2. Business Plans

The Liberty Leisure Business Plan is reviewed annually with the latest Business Plan being approved by the Liberty Leisure Board in February 2018. The Liberty Leisure Business Plan was approved at Full Council on 7 March 2018.

The Liberty Leisure Business Plan links to the Council's corporate priority of Health that was approved by the Overview and Scrutiny Committee on 1 and 3 February 2016. The Council's priority for Health is 'People in Broxtowe enjoy longer, active and healthy lives'. Its objectives are to:

- Increase the number of people who have active lifestyles (He1)
- Work with partners to improve the health of the local population (He2)
- Reduce alcohol related harm in Broxtowe (He3)






The Liberty Leisure Business Plan details the projects and activities undertaken in support of the Corporate Plan 2016-2020 for each the Health priority area. The business plan covers a three-year period but will be revised and updated annually. A suite of milestones and Key Performance Indicators (KPIs) will be used to monitor progress against key tasks and targets. During the first full trading year of the company a thorough review of the performance monitoring will be undertaken to identify more relevant KPIs, to refine targets and to ensure reporting to the Council is relevant, consistent and manageable.









3. Performance Management

As part of the Council's performance management framework, the Leisure and Environment Committee receives regular reports of progress against respective Business Plans. This report provides a summary of the progress made to date on key tasks and priorities for improvement in 2018/19 (as extracted from the Pentana performance management system). It also provides the latest data relating to Key Performance Indicators (KPIs).






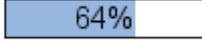

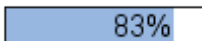

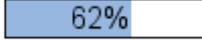


The Council and Liberty Leisure Limited monitor performance using the Pentana performance management system. Members have been provided with access to the system via a generic user name and password, enabling them to interrogate the system on a 'view only' basis. Members will be aware of the red, amber and green traffic light symbols that are utilised to provide an indication of performance at a particular point in time.


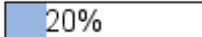



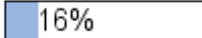
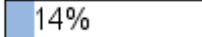



The key to the symbols used in the Pentana performance reports is as follows:


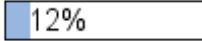


Action Status Key		
	Completed	The action/task has been completed
	In Progress	The action/task is in progress and is currently expected to meet the due date
	Warning	The action/task is approaching its due date (and/or one or more milestones is approaching or has passed its due date)
	Overdue	The action/task has passed its due date
	Cancelled	This action/task has been cancelled or postponed

Key Performance Indicator and Trends Key			
	Alert		Improving
	Warning		No Change
	Satisfactory		Getting Worse
	Unknown		Data Only








Liberty Leisure Limited Key Tasks and Priorities for Improvement 2018/19

Status	Action Code	Action Title	Action Description	Progress Bar	Due Date	Comments
	BPT1518_A01	Review current annual events programme	Implement a new borough wide programme of events		30-Sep-2018	The new Borough-wide events programme is underway and will be evaluated at the end of September 2018.
	LL1720_B01	Liberty Leisure Limited Swim School	Improve the quality of the Liberty Leisure Limited Swim School		31-Mar-2020	Revised start date to April 2019 due to a delay in Swim England revising their guidelines.
	LL1720_G01	Review Gymnastics & Trampoline Programme	Increase attendances, surplus and income		31-Mar-2019	A review of the current programme is complete. A part time Coach Development Officer appointed, days and times have been identified to increase the programme.
	LL1720_G02	Personal Training	Introduce a personal training service at Bramcote, Chilwell and Kimberley Leisure Centre		31-Mar-2019	Personal Training will be launched on 20 September 2018. A marketing campaign for the service will start 1 September 2018.
	LL1720_G04	Liberty Leisure Limited Operational Strategy	Develop an overarching strategy for Liberty Leisure Limited to plan the development and deployment of staff, future use of Technology, Marketing and activity delivery		30-Nov-2018	Draft strategies are in place, staff consultation will take place in September 2018.
	LL1720_G05	Review and where appropriate implement changes to Central Support Functions	Streamline back office functions and improve financial efficiencies		31-Mar-2020	Draft service level agreements have been developed for three of six central functions. These are to be finalised and signed.

Status	Action Code	Action Title	Action Description	Progress Bar	Due Date	Comments
	LL1720_G06	Investigate Potential to grow business opportunities beyond the existing scope of the service	To Improve efficiencies of Liberty Leisure Limited		31-Mar-2019	A review of the cost involved to collect direct debits as a bureau for third parties is currently underway. A broader options paper of potential development opportunities is underway.
	LL1720_K01	Fast Track Entry System at Kimberley Leisure Centre	Reduce queuing times to improve the experience of members accessing the fitness facilities		31-Mar-2019	A preferred solution has been identified. Investigations into site specific requirements underway.
	LL1821_B01	Bramcote Spa	Additional sales of new treatment room.		31-Mar-2019	Treatment room has been advertised for hire. A meeting will take place with all potential clients to discuss suitability.
Page 21	LL1821_CO1	Implement the Get Active Strategy	Reduce Inactivity levels and increase the number of volunteers		31-Dec-2021	An action plan is currently being devised in line with the objectives of the strategy. Work to deliver the strategy actions will begin in October 2018.
	LL1821_E01	DHL Museum and Shop	To increase income through retail sales.		31-Mar-2020	A review of the current retail offering and target market along with a wider review of staffing and museum operations is being undertaken.
	LL1821_G01	Implement a new Exercise Referral Scheme	Reduce inactivity levels in Broxtowe/increase memberships		31-Mar-2020	Initial delivery partner was identified. Following further work the partner was unable to commit to our specification. Further work is needed to identify possible partners.

Status	Action Code	Action Title	Action Description	Progress Bar	Due Date	Comments
	LL1821_G02	Implement a Programme of digital improvements to improve member retention increasing the number of direct debit fitness memberships	Increase the number of our members who are active each month. Increase the total number of direct debits collected each year.		30-Mar-2020	Wire frames for an online events booking system have been approved and a test version will be ready in September 2018.
	LL1821_K01	Provide accredited in house First Aid at Work for Liberty Leisure Limited employees	Deliver all of the First Aid requirements for Liberty Leisure Limited staff		31-Mar-2020	Certification providers have been identified. Suitably skilled staff have also been identified.

Liberty Leisure Limited Key Performance Indicators 2018/19

Status	PI Code & Short Name	Data Collected	2016/17	2017/18	Q1 2018/19		July 2018	Trend	Notes
					Value	Target	Value		
	LLData_G05 Management Fee from the Council to Liberty Leisure Limited	Annual	£1,250K	£ 1,160K			-	↓	A management fee of £ 1,030,000 has been paid to Liberty Leisure Limited for 2018/19.
	LLLocal_G02 Total Attendance - Liberty Leisure Limited (ALL)	Quarter	-	1,709K	434,527	419,817	140,248	↓	Exceeding target - an increase of 13,952 on Q1 figure from 2017/18.
	LLLocal_G04 Expenditure - Liberty Leisure Limited (ALL)	Quarter	-	- £4,396K	- £904K	- £1,127K	-	↑	Figures are provisional taken from Civica Financials and are subject to final accounting. Underspend will be utilised over the winter period on planned maintenance and implementing business developments.
	LLLocal_G05 Income - Liberty Leisure Limited (ALL)	Quarter	-	£4,583K	£1,266K	£1,111K	-	↑	Figures are provisional taken from Civica Financials and are subject to final accounting. The management fee is included as a pro rata figure. Additional income results from overachieving in fitness and swim school memberships.
	LLLocal_G06 DD Total Direct Debit collections	Annual	83,777	88,281	23,331	22,074	7,951	↓	2018 to the end June = 23,331 2017 to the end June = 21,550 2016 to the end June = 20,869
	LLLocal_G07 Subsidy per Visit	Annual	0.74	0.58	-	-	-	↑	
	LLLocal_G08 APSE Customer Satisfaction Survey - LL	Annual	70%	-	-	-	-	↓	Survey not completed in 2017-18. This will resume on 2018-19.

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Joint report of the Chief Executive and the Deputy Chief Executive

**PERFORMANCE MANAGEMENT – REVIEW OF BUSINESS PLAN
PROGRESS – ENVIRONMENT**1. Purpose of report

To report progress against outcome targets identified in the Environment Business Plan, linked to Corporate Plan priorities and objectives, and to provide an update as to the latest key performance indicators for the Environment.

2. Background

The Corporate Plan 2016-2020 was approved by Cabinet on 9 February 2016. Business Plans linked to the five corporate priority areas of Housing, Business Growth, Environment, Health and Community Safety are subsequently approved by the respective Committees each year.

The Business Plans are reviewed and refreshed annually. This Committee recommended the latest Environment Business Plan on 15 February 2018 to the Finance and Resources Committee before final approval at Full Council on 7 March 2018.

3. Performance management

As part of the Council's performance management framework, each Committee receives regular reports during the year which review progress against their respective Business Plans. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end.

This quarterly report is intended to provide this Committee with an overview of progress towards Corporate Plan priorities from the perspective of the Environment Business Plan. It provides a summary of the progress made to date on key tasks and priorities for improvement in 2018/19 and the latest data relating to Key Performance Indicators (KPI). This summary is detailed in appendix 1.

Recommendation

The Committee is asked to NOTE the progress made in achieving the Business Plan for Environment and the current Key Performance Indicators for 2018/19.

Background papers

Nil

APPENDIX 1

PERFORMANCE MANAGEMENT1. Background - Corporate Plan

The Corporate Plan for 2016-2020 was approved by Cabinet on 9 February 2016. It has been developed setting out the Council's priorities to achieve its vision to make "Broxtowe a great place where people enjoy living, working and spending leisure time." Over the next few years, the Council will focus on the priorities of Housing, Business Growth, Community Safety, Health and Environment.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

2. Business Plans

The Business Plans are linked to the five corporate priority areas, including Environment, and were approved by the respective Committees at meetings held in January and February 2018.

The Council's priority for Environment is that 'The environment in Broxtowe will be protected and enhanced for future generations'. Its objectives are to:

- Reduce litter and fly tipping to make Broxtowe cleaner (En1)
- Maintain and improve the green infrastructure of Broxtowe (En2)
- Increase recycling, composting, renewables and energy efficiency projects as resources allow and reduce residual waste (En3)






The Business Plans detail the projects and activities undertaken in support of the Corporate Plan 2016-2020 for each priority area. These cover a three-year period but will be revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures in the Business Plans is undertaken regularly by the relevant Committee. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end as part of the Council's commitment to closely align financial and performance management.









3. Performance Management

As part of the Council's performance management framework, the Leisure and Environment Committee receives regular reports of progress against the respective Business Plan. This report provides a summary of the progress made to date on key tasks and priorities for improvement in 2018/19 (as extracted from the Pentana performance management system). It also provides the latest data relating to Key Performance Indicators (KPI).


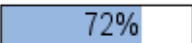





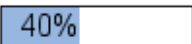


The Council monitors its performance using the Pentana performance management system. Members have been provided with access to the system via a generic user name and password, enabling them to interrogate the system on a 'view only' basis. Members will be aware of the red, amber and green traffic light symbols that are utilised to provide an indication of performance at a particular point in time.



The key to the symbols used in the Pentana performance reports is as follows:

Action Status Key		
	Completed	The action/task has been completed
	In Progress	The action/task is in progress and is currently expected to meet the due date
	Warning	The action/task is approaching its due date (and/or one or more milestones is approaching or has passed its due date)
	Overdue	The action/task has passed its due date
	Cancelled	This action/task has been cancelled or postponed




Key Performance Indicator and Trends Key			
	Alert		Improving
	Warning		No Change
	OK		Getting Worse
	Unknown		Data Only





Environment Key Tasks and Priorities for Improvement 2018/19

Status Icon	Pentana Code	Action Title	Action Description	Progress Bar	Due Date	Comments
	ENV1518_04	Approve Green Infrastructure Strategy and Implement Key Actions	Implement the key actions in the Green Infrastructure Strategy		31-Mar-2019	Annual review of Primary and Secondary sites has been completed Works actioned as appropriate.
	ENV1620_04	Franchises and licensing within Parks and Open Spaces	Franchises and licensing within Parks and Open Spaces		31-Mar-2019	Sponsorship of floral bedding has been reviewed. Sponsorship opportunities for facilities within the Parks and Green Spaces continue to be explored.
	ENV1720_01	Strategic Tree Planting	Continue to apply a strategic approach to tree management and planting. Work with partners, land owners and other agencies		31-Dec-2018	A new Tree Planting Policy is being developed. Report submitted to this committee.
	ENV1720_02	Review of Trade Waste Service	Establish the cost of providing a trade waste service		31-Mar-2019	The revised rounds have now been operating for a number of months. The next exercise is to analyse the figures in order to ascertain an accurate cost to the trade waste service.
	ENV1821_01	Consider the introduction of charging for replacement/ lost/ stolen bins	Increased income generation and releasing of resources to undertake priority work		31-Mar-2019	Baseline data has been collated. Data analysis and an Equality Impact Assessment of introducing charges is being completed.
	ENV1821_02	Investigate and undertake appraisal of an integrated management system capable of managing work schedules of Grounds Maintenance, Street Cleansing and Refuse	To implement a single management system which will manage the work schedules of Grounds Maintenance, Street Cleansing and Refuse.		31-Mar-2019	A detailed review of the current system has been completed. Findings of the appraisal will be prepared for Members in due course.

Status Icon	Pentana Code	Action Title	Action Description	Progress Bar	Due Date	Comments
	GREEN 0912_14	Further Develop sites with Local Nature Reserve status	Management Plans updated	<div style="width: 50%; background-color: #4f81bd; border: 1px solid black;"></div> 50%	31-Mar-2019	Management Plans for Alexandria Plantation and Sandy Lane Local Nature Reserves being prepared.
	ENV1518_01	Review the Carbon Management Plan	Review of the Carbon Management Plan	<div style="width: 40%; background-color: #4f81bd; border: 1px solid black;"></div> 40%	31-Oct-2018	

Environment Key Performance Indicators 2018/19

PI Status	PI Code & Short Name	Data Collected	2016/17	2017/18	Q1 2018/19		Trend	Notes
					Value	Target		
	BV84a Household waste collected per head, in kilos	Annual	366.62	344.98	99.79	91.00	↑	Target not achieved. There has been an increase in tonnages collected for kerbside garden waste (321 tonnes) and glass collections (96 tonnes). This is a positive outcome in terms of increasing recycling.
	NI 191 Residual household waste per household (Kgs)	Annual	486.62	476.81	126.00	117.46	↑	The target has not been achieved due to a small increase in the amount of residual waste collected. There has been an increase in the amount of waste collected through the bulky waste service which suggests residents are making use of this service.
	NI 195b Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Detritus	Annual	96%	95%	-	96%	↓	The surveys are undertaken three times a year so the results of the first survey will be reported in the quarter 2. To make the indicator easier to understand the percentages now show the percentage of streets which achieve the required cleanliness standard. Previously the percentage not achieving the standard was reported.

PI Status	PI Code & Short Name	Data Collected	2016/17	2017/18	Q1 2018/19		Trend	Notes
					Value	Target		
	PSLocal_02 Number of Green Flags / Community Green Flags	Annual	5	5	-	5		Maintaining current number of Green Flags and continue to support Community Groups with their applications.
	WMDData_03b Number of garden waste subscriptions	Quarters		19,211	19,301	19,200		The target for 2018/19 has been exceeded.

Report of the Interim Strategic Director

BOWLING GREENS1. Purpose of report

To advise members of the impact the very hot and dry summer has had on the Borough Council's bowling greens.

2. Background

There are seven bowling greens maintained by the Borough Council. These are detailed in the appendix.

Historically automatic irrigation systems installed at the bowling greens had not been popular with the bowlers as they created 'heavy' greens that were difficult to play on. In January 2017, as part of a review of the Parks revenue budgets, Cabinet took the decision, in line with users' experiences, to remove the automatic irrigation systems at the bowling greens and take out the granular fertiliser application programme. The decision was seen as a "win win" with a cost saving of £13,800 and faster bowling greens. In summer 2017 the revised programme, with manual watering when necessary and liquid fertiliser, worked and the greens performed well.

In summer 2018, however, with the prolonged hot and dry weather, the manual watering systems were not effective and following advice from Severn Trent to minimise the use of water, the greens became very dry with extensive wear.

In August, after contacting the bowls clubs the decision was made to close the greens three weeks early on Monday, 10 September. The impact of this decision and the works now being undertaken are detailed in the appendix.

3. Financial implications

It has been estimated that the additional cost to undertake the remedial works will be in the region of £17,000. This cannot be contained within the existing revenue budgets for Beeston, Eastwood and Stapleford Parks.

Recommendation

The Committee is asked to NOTE the decision taken to close the bowling green early and to be RECOMMEND to the Finance and Resources Committee that the restoration works are funded from outside existing budgets.

Background papers

Nil

APPENDIX

Broxtowe Borough Council Maintained Bowling Greens

- Beeston – Broadgate Park and Beeston Fields Recreation Ground
- Chilwell – Inham Nook Recreation Ground
- Eastwood – Coronation Park
- Stapleford – Hickings Lane Recreation Ground and Queen Elizabeth Park
- Toton – Manor Farm Recreation Ground

The bowls season traditional runs from 1 May – 30 September. Closing the greens early has created a longer window of opportunity to undertake the remedial works at a time which is much more favourable for grass seed germination and new growth.

The wear on the greens and areas of dead grass is significantly beyond anything seen in previous years. There are also areas of settlement that will require addressing. Closing the greens 3 weeks early has allowed a major renovation programme to commence to make sure the greens are fit for use in summer 2019. This has required additional specialist equipment to be hired and increased expenditure on top dressing, fertiliser, seed and wetting agent.

Most of the works are being undertaken with the Council's fine turf team but a specialist contractor is required for more extensive works at Coronation Park, where an area of the green has dropped and at Queen Elizabeth Park, Stapleford, Beeston Fields Recreation Ground, Beeston and Manor Farm Recreation Ground, Toton where more major works to repair the ends of the green and to replace the edging boards are required.

The clubs were generally supportive of the decision acknowledging that this summer had been the hottest on record in England and recognising that doing nothing would have a significant impact on the 2019 season. They worked with the Council to try to complete all matches and club competitions in advance of the early closure date. Whilst it is impossible to predict the weather in future seasons, based on previous experience, this renovation work caused by the hot, dry weather is seen as a 'one off'.

The two greens receiving the most criticism are:

- Coronation Park where one corner of the green has settled, a problem that started in 2017 but has increased in 2018 with the very dry weather.
- Queen Elizabeth Park, Stapleford where the edging boards have failed leaving areas on the green unsafe. All the edges of the green now need lifting, re-levelling and new boards installing. Whilst the long hot summer is not entirely responsible it has contributed with the ground drying out and the edges sinking.

Estimated Costs:

Beeston Greens (Beeston/Chilwell/Toton)	£6,000
Eastwood Green	£4,000
Stapleford Greens	£7,000

	£17,000

Report of the Interim Strategic Director

PRIDE IN PARKS - PLAY AREA AND PARKS/OPEN SPACE IMPROVEMENTS

1. Purpose of report

To update members on the proposal to improve Parks and Open Spaces, a scheme which has now been branded and promoted as the Pride in Parks initiative.

2. Background

The 2018/19 Capital Programme includes £250,000 for Play Area and Parks/Open Space Improvements. This funding has been allocated to undertake improvements to the Borough owned play areas that have been identified as high priority sites in the new Play Strategy. Funding has also been allocated to the Town and Parish Councils that maintain their own parks and outdoor recreational facilities to enable improvement and renovation works to be undertaken at these sites. This helps achieve fairness for all with all residents across the borough having the potential to access improved outdoor leisure/recreational facilities. The appendix details the progress achieved to date.

3. Financial implications

The £250,000 has been split with £125,000 allocated to the Borough Council and £125,000 allocated to the Town and Parish Councils.

Recommendation

Committee is asked to NOTE the report.

Background papers

Nil

APPENDIX

1. Broxtowe Borough Council SitesYear 1 2018/19 Schemes

SITE	DETAIL	UPDATE
Broadgate Park, Beeston	Successful bids for funding totalling £59,000	Works now complete and site open
Leyton Crescent Recreation Ground, Beeston	Successful bids for funding totalling £66,000	This is a very large play area and works are due to be completed at the end of September
Jubilee Park, Eastwood	General clean of equipment and surfacing	Works complete
Mansfield Road Recreation Ground Eastwood	This scheme at £26,000 is being funded from a Section 106 allocation from the Rippon Homes Development at Peacock Drive, Eastwood	Equipment has been ordered to replace items that were old and outdated or were broken and had to be removed. Works scheduled for this autumn.
Millfield Road Open Space, Kimberley	Works to increase the size of the play area and provide equipment for a wider age range.	Equipment has been ordered. Works scheduled for this autumn
Redbridge Drive Open Space, Nuthall	The first fully funded 'Pride in Parks' play area	Works complete and play area now open
Central Avenue Recreation Ground, Stapleford	General clean of equipment and surfacing	Works complete
Judson Avenue Open Space, Stapleford	Upgrade of small play area	£15,000 external funding obtained and works complete
Salcey Drive Open Space, Trowell	General clean of equipment and surfacing	Works complete

2. Allocation of funding for Town/Parish Council Sites

There are 6 Town/Parish Councils that manage their own Parks/Recreation Grounds. These are detailed below:

Awsorth Parish Council

- The Lane Recreation Ground
- Shilo Recreation Ground

Brinsley Parish Council

- Brinsley Recreation Ground

Greasley Parish Council

- Beauvale Park
- Greenhills Road Recreation Ground

Kimberley Town Council

- Knowle Park
- The Stag Recreation Ground

Nuthall Parish Council

- Basil Russell Playing Fields
- Temple Centre Recreation Ground

Trowell Parish Council

- Trowell Parish Hall

As part of the funding review all 6 Town/Parish Councils were asked to consider their priorities for work over the next 2 financial years.

The Town/Parish Councils were advised by letter on 5 April 2018 of the amounts for the 2018/19 financial year together with guidance on the sort of schemes that the council would consider as favourable. These included:

- Play Area /Skate Park Improvements
- Improvements to outdoor sports /exercise facilities
- Footpath creation/surfacing
- Improvements to sports pavilions (but not Parish Halls)
- Habitat improvements
- Improvement for disabled access parking (but not full car park surfacing schemes)

Project Update

Awsorth – application submitted to English Cricket Board for works to improve the cricket pavilion at The Lane Recreation Ground. The allocation from the Borough Council will potentially be used as match funding. Parish Council awaiting news on success of funding bid to English Cricket Board. Schemes for additional play

equipment at Shilo Recreation Ground and for pond and habitat improvements at The Lane Recreation Ground.

Brinsley – prices being obtained for additional play equipment for Brinsley Recreation Ground.

Greasley – consideration being given to schemes to improve the play facilities.

Kimberley – scheme approved for works on bowling green at Stag Recreation Ground. Value £7,220, consideration being given to improve the sports pavilion facilities.

Nuthall – one scheme completed and funded to install hand rails to sports pavilion. Value £940. Prices being obtained for improvements to play area.

Trowell – possible schemes being considered.

Report of the Interim Strategic Director

ST PATRICK'S CHURCHYARD, NUTHALL1. Purpose of report

To update members on progress relating to the proposals for the transfer of maintenance responsibilities at St Patrick's Churchyard, Nuthall.

2. Background

In December 2017 the Leisure and Environment Committee resolved that the phase 1 horticultural maintenance responsibilities for the closed churchyard transfer to the Borough Council from 1 April 2018. This has subsequently taken place. It was however identified that there were a significant number of mature trees on the site requiring remedial works together with headstones that needed checking for stability. In addition there was a boundary wall that needed rebuilding. It was agreed that maintenance of the trees, headstones and boundary wall would form phase 2 of the transfer process which would only take place when the necessary works had been completed.

Discussions with officers of the Council and the Church took place over the summer and the Church have now completed all the necessary remedial works to the required standard. The second phase of the transfer can therefore now take place.

3. Financial implications

An allowance was made in the 2018/19 revenue budget to cover the on-going maintenance of the churchyard including both phases 1 and 2. There are therefore no additional financial implications.

Recommendation

The Committee is asked to NOTE that the phase 2 maintenance responsibility covering trees, memorials and the boundary wall for the closed churchyard at St Patrick's, Nuthall transfer to the Council. This is in line with the Local Government Act 1972 which states that where a churchyard has been closed the church can serve a request on the Council to take over the maintenance.

Background papers

Nil

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Report of the Interim Strategic Director

TREE PLANTING1. Purpose of report

To update members on the latest proposals relating to tree planting in the borough.

2. Detail

The Council has for many years been committed to planting trees across the borough and has been successful with various campaigns including the 100,000 tree planting initiative which achieved in excess of 100,000 new trees planted in the borough over approximately a seven year period.

It is appropriate however to once again review the benefits of tree planting and look to ways in which new trees can be planted in the borough. The appendix details the benefits of trees and a strategic approach to tree planting with proposals as to how this can be implemented.

3. Financial implications

There are no financial implications at this stage, with any costs incurred by the Borough Council contained within the revenue budget for Tree Management.

Recommendation

The Committee is asked to RESOLVE that the measures detailed in the report to increase tree planting be approved.

Background papers

Nil

APPENDIX

1.0 Tree Planting**1.1 Benefits**

It is recognised that trees are a very valuable community asset and are the most visible element of the Council's Green Infrastructure. They have a wide range of environment benefits which include:-

- Helping to combat climate change – Trees absorb CO², removing and storing the carbon whilst releasing the oxygen into the air.
- Cleaning the air – Trees absorb and filter particulates out of the air by trapping them on their leaves and bark.
- Reducing summer temperatures – Trees provide valuable shade on Parks and Open Spaces
- Helping to prevent water pollution and soil erosion – Trees reduce storm water runoff and help stabilise soils.
- Contributing to overall wellbeing of the community – Trees make people feel good when visiting a park or open space.
- By providing food – Trees provide a very valuable food source in the form of fruits, nuts and leaves for birds, wildlife and humans.
- By bringing the community together – Tree Planting projects and ceremonies provide a valuable opportunity to involve the local community.
- Providing a habitat for wildlife – Trees and Woodlands provide excellent habitat for a diverse range of species.
- Creating places for children to play – A woodland is an exciting adventure playground for children of all ages.
- Forming an important screen – Trees can hide or obscure unsightly views, buildings and help reduce noise.

The importance of trees will only increase in future years as population density and usage of green spaces increases.

2.0 Strategic Approach to Tree Planting

The Corporate Plan 2016-2020 has as its vision to make “Broxtowe a great place where people enjoy living, working and spending leisure time”

Trees contribute significantly to this vision through many of the benefits highlighted above. The strategic vision for tree planting is to maximise the number of new trees planted in the borough. To do this and to help ensure that trees continue to be planted the Council needs to work with a wide variety of different agencies to maximise opportunities.

There are 3 categories of tree planting that the Council has direct involvement in:

1. Replacement planting of trees that are removed as part of identified works.
2. New planting programmes in areas where there are limited trees and the potential exists to increase numbers.

3. Project planting i.e. creation of plantations, working with local developers on new housing projects, community group initiatives, working with other agencies.

2.1 Replacement Planting

This will take place as a result of programmed works following the removal of trees by the Borough Council for reasons of safety, good tree management, storm damage or vandalism. An assessment will then be made by the Parks team to see if a replacement tree is required and an appropriate location can be identified. Planting will then typically occur in the planting season between November and February following the removal of the tree. On average between 50 and 75 trees are removed by the Borough Council each year mainly for reasons of safety or good tree management.

2.2 New Planting Programme

This will look to undertake works in areas where there is potential to increase tree numbers. It may require consultation with local residents and people who use the sites.

Tree species and sizes will be selected that are appropriate to the location. It is important to include a diverse mix of species to limit future vulnerability to pests and diseases.

It is also important to recognise that there are areas where trees have previously been damaged or specifically targeted for vandalism. In most instances it is those areas that would benefit most from the establishment of new trees. In such areas it is important to consider the size of trees to be planted and the method of staking to try and minimise the potential for damage.

In all cases for both replacement and new planting the site will be assessed in terms of adjacent structures/features, underground restrictions, above ground constraints and historical or on-going subsidence claims.

2.3 Project Planting

This is one of the key areas where new trees can be planted. Working with Planning Officers, the opportunity to include additional individual trees and large blocks of tree planting has been encouraged as landscaping schemes have been submitted for new developments. There have been initiatives with Groundwork Greater Nottingham, Greenwood Community Forest and The Conservation Volunteers which has seen new areas of planting identified and works undertaken.

3.0 Strategic Objectives

Both the Environment and Health Key Priorities in the Corporate Plan 2016-2020 are influenced by tree planting.

Environment – “The environment in Broxtowe will be protected and enhanced for future generations”

The Corporate Plan states that we will work to improve the Green Infrastructure of Broxtowe. Tree planting is key to this and must be seen as a long term investment with the trees planted today being there for future generation to enjoy and value.

Health – “People in Broxtowe enjoy longer active and healthy lives”

The Corporate Plan states that we will increase the number of people who have active lifestyles. Planting trees and making areas of green space more attractive encourages people to use and be more active in these areas. Tree planting also offers shade and quiet areas for reflection within green spaces.

4.0 What has been achieved?

As already mentioned the 100,000 Tree Campaign was very effective with large areas of new tree planting, woodland and hedges planted. One major success was the planting of new trees within the old Landfill Site / Sand quarry on Coventry Lane which saw over 5,000 trees planted. The first phase of this area has now been transferred back to the Council and is being opened up as an extension to Bramcote Hills Park.

Other noticeable successes include planting at Colliers Wood and Brinsley Headstocks working with the Friends Group at these sites.

5.0 Way Forward/Action Plan

The Council will continue to develop the 3 categories of tree planting identified in the report and will look to seek opportunities for external or partnership funding to help achieve these objectives. New planting projects and schemes will be promoted through the Pride in Parks initiative and will involve community groups and other agencies as appropriate.

Year	Action
Year 1 - 2019	<ol style="list-style-type: none"> 1. Consult and engage with different agencies/partners to identify potential areas for new planting projects. 2. Target of 1000 trees planted.
Year 2 - 2020	<ol style="list-style-type: none"> 1. Consult and engage with different agencies/ partners to identify potential areas for new planting projects. 2. Target of 1000 trees planted. 3. Review works in year 1.
Year 3 - 2021	<ol style="list-style-type: none"> 1. Consult and engage with different agencies/ partners to identify potential areas for new planting projects. 2. Target of 1000 trees planted. 3. Review works in year 2.
Year 4 - 2022	<ol style="list-style-type: none"> 1. Consult and engage with different agencies/ partners to identify potential areas for new planting projects. 2. Target of 1000 trees planted. 3. Review works in year 3.
Year 5 - 2023	Review strategy and determine approach moving forward.

Report of the Interim Strategic Director

HALL PARK, EASTWOOD - ACCESS IMPROVEMENTS1. Purpose of report

To recommend to the Finance and Resources Committee that £7,000 be added to the 2018/19 capital programme for access improvement works to Hall Park, Eastwood funded from section 106 Parks and Open Spaces developer contributions.

2. Background

A contribution of £7,000 has been received Futures Homescape Ltd in respect of the housing scheme at Great Northern Road, Eastwood. The section 106 agreement states that this has to be used at Hall Park, Eastwood for works to the footpaths, steps and car park. This work will help improve access around the park in areas where the surfaces have deteriorated over time.

3. Financial implications

Provision for these access improvements works needs to be made in the 2018/19 capital programme. There are no additional revenue implications anticipated from this proposed capital expenditure.

Recommendation

The Committee is asked to RECOMMEND to the Finance and Resources Committee that a further £7,000 be added to the 2018/19 capital programme for access improvement works to Hall Park at Great Northern Road, Eastwood funded from section 106 Parks and Open Spaces contributions.

Background papers

Nil

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Report of the Interim Strategic Director

WORK PROGRAMME

1. Purpose of report

To consider items for inclusion in the Work Programme for future meetings.

2. Background

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

14 November 2018	<ul style="list-style-type: none"> • Fees and Charges for Garden Re-subscription 2019/20 • Repeat Missed Bins • Car Parking in Kimberley • Principle for Nottinghamshire Authorities Reducing Recycling Contamination
23 January 2019	<ul style="list-style-type: none"> • Fees and Charges for Trade Waste, Cemeteries and Sports Facilities • Broxtowe Parks Standard Annual Assessment

(All meetings to start at 7.00 pm)

<u>Recommendation</u>

The Committee is asked to consider the Work Programme and RESOLVE accordingly.

Background papers

Nil

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